

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**Special Meeting & Adoption of 24-25 SY Budget**  
**June 19, 2024**

**Time: 7:00 p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a special meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2024	
Mrs.	Crystal Bockbader	2025	
Mrs.	Kristin Post	2024	
Mrs.	Maureen McGuire	2026	
Mrs.	Holly Roller	2025	
Dr.	Melissa Vela	2026	
	Vacant BOE Seat	2025	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

**D. Mission**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. PRESENTATIONS

Acknowledge the years of service and commitment of Janice Lawrey and Sue Stobie

III. INTRODUCE THE PRELIMINARY 2024-2025 BUDGET

ADOPTION OF THE TENTATIVE BUDGET

2024-2025

DISTRICT NAME: Green Township School District  
BOE MTG DATE: June 19, 2024

Adoption of Tentative Budget (Revised due to P.L.2024,c.13 & c.12)

2024-2025

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>DEBT</u> <u>SERVICE</u>	<u>TOTAL</u>
2024-2025 Total Expenditures	\$13,941,121	\$158,919	\$140,919	\$14,230,059
Less: Anticipated Revenues	<u>\$ 2,646,701</u>	<u>\$158,919</u>	<u>\$ 47,909</u>	<u>\$ 2,853,929</u>
Taxes to be Raised	\$11,284,420	\$0	\$93,010	\$11,377,430

And to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library at Green Hills School, New Jersey on July 17, 2024 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

## **Travel and Related Expense Reimbursement**

**2024-2025**

**WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and**

**WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and**

**WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and**

**WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now**

**THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and**

**BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members.**

**BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of Banked Cap in the amount of \$163,304. The purpose of this use will be to support the operations and programs of the school district; and**

**BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of the Health Care Cost Adjustment of \$17,761. The purpose of this use will be to support the operations and programs of the school district; and**

**BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Capital Reserve in the amount of \$270,000. The purpose of this withdrawal is to fund boiler conversion to natural gas, repair outdoor stairs, and adjust the sink heights in the bathrooms to code.**

**BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of an Enrollment Adjustment of \$19,349. The purpose of this use will be to support the operations and programs of the school district; and**

**BE IT FURTHER RESOLVED** that the Green Township School District Board of Education includes a one time adjustment in the proposed budget of an additional amount of \$150,000 under P.L. c.13. The purpose of this use will be to support the operations and programs of the school district; and

**THEREFORE, BE IT RESOLVED** that the district’s maximum taxing authority is composed of:

\$ 214,772	2% Current Expense Tax Levy Increase
\$10,719,234	Prior Year 2023 - 2024 Current Expense Tax Levy
\$ 17,761	Increase in Health Care Costs
\$ 19,349	Enrollment Adjustment
\$ 163,304	Use of Banked Cap
\$ 150,000	P.L.2024, c.13 Additional Levy
\$11,284,420	Maximum District Tax Levy 2024-2025

Motion..... Second.....  
/Roll Call/

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

**V. OPERATIONS**

- 1. Motion to approve SC Knights Summer Basketball Team to utilize the school gymnasium on July 8, 2024 through August 2, 2024, from 1:30pm - 2:30pm.

Motion..... Second.....  
/Roll Call/

VI. PERSONNEL

1. Motion to approve the following substitutes for the 2024-2025 school year, starting on July 1, 2024 through June 30, 2025, at the recommendation of the Superintendent:

Carol Bene	Angela Freeman	Jocelyn Mull	Daniel Scuralli	Kevin Unrath
Jennifer Cinotti	Jennifer Lewin	Andrew Romano	Melaina Scuralli	Emily Valentino
Christine Bollman-Decker (Para only)	Kaitlyn Lynch	Olivia Romano	Alexa Shotwell (Para only)	Melissa Wojdala
James DeYoung	Susan Machacek	Lauren Rannou	Debra Simmons	Sarah Wolenski
Mary Fisk	Rebecca Monahan	Olivia Sanchez	Tracy Smolen	
Victoria Fox	Monerh Muheisen	Sophia Sanchez	Desiree Hall	

Motion..... Second.....  
/Roll Call/

2. Motion to approve Anthony Ferrara as a temporary accounts payable purchasing leave replacement from on or About July 8, 2024 through August 31,2024, up to 30 hours per week, at \$25/hour, pending all required paperwork, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

VII. CURRICULUM

1. Motion to approve the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan.

Motion..... Second.....  
/Roll Call/

2. Motion to approve the American Rescue Plan (ARP) Safe Return Plan as attached to meet the federal mandate for updates every 6 months.

Motion..... Second.....  
/Roll Call/

VIII. Interview BOE Candidates

IX. CLOSED MEETING

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....  
Roll Call/

X. RECONVENE

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....  
/Roll Call/

**XI.     BOARD BUSINESS**

- 1.       Motion to fill Board Vacancy.

Motion..... Second.....  
/Roll Call/

- XII.**    1.       Oath of Office to Newly Elected BOE Candidate

**XIII.   ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_pm.

Motion..... Second.....  
/Roll Call/

**Next Meeting Date:**  
July 17, 2024

**Vision**  
Empower students and staff to embrace their individual strengths in a safe,  
supportive environment that fosters a love of learning while pursuing their full potential.